

LEARNING PARTNERS AGREEMENT 2024



NAME:

CHILD'S NAME:

CHILD'S CLASS:

Thank you for your interest in volunteering at our school. The purpose of this induction pack is to ensure Belle Vue Primary School volunteers are familiar with our policies and procedures relating to child safety and understand the important role they play in maintaining and promoting the safety of our students.

Volunteers must read the suite of policies and procedures in the links below before commencing any work where children are likely to be present.

- Belle Vue Primary School is committed to the safety and wellbeing of all children. We want children attending our school to be safe, happy and respected.
- We are committed to creating inclusive environment where diversity is supported and students feel safe to bring their whole selves to school.
- Allegations and concerns relating to the safety and wellbeing of our school community will be treated very seriously and consistently with our policies and procedures.
- We are committed to preventing child abuse, identifying risks early and removing and reducing these risks.
- Everyone has a role to ensure children are safe – if something doesn't feel right, speak up. If you have any concerns about any inappropriate behaviours in the school community you should speak to the Principal. If this would not be appropriate in the circumstances, you can contact the North Eastern Regional Office on 1300 333 321 or the Department of Education and Training on 1300 338 691.

Parents and carers who wish to assist in the classroom (including excursions, camps or sporting events) are required to sign this agreement. This agreement needs to be signed and sent to Andrew Wood (andrew.wood@education.vic.gov.au)

In signing this agreement, I acknowledge that:

- It is always the teacher's responsibility to monitor and address student behaviour.
- I will sign in and out via the front office.
- I will attend the relevant parent/carer induction session or as far as practical, I will ensure to read through the information shared at this session.
- I am unable to bring siblings when helping in the class/excursion.
- I am not permitted to take photographs.
- I am there to assist the teachers and I am always under their direction.
- I will maintain a high level of confidentiality.
- I have read and understand Belle Vue's Primary School's Child Safety Code of Conduct, Child Safety and Wellbeing Policy, Student Engagement and Wellbeing Policy, Child Safety Responding and Reporting Obligations Policy and Volunteers Policy. Scan the QR code to access these policies.
- I have provided my current Working with Children Check/VIT details: Surname, card number, expiry date and whether it's a Volunteer/Employee card.
- I will contact the teacher as soon as I can if I cannot make my session to help in class.
- I will ensure, as far as practical, that I am not alone with a student – one-to-one interactions between an adult and a student are to be in an open space or in line of sight of another adult.



Additional information is available at:

- [PROTECT: Four Critical Actions for Schools – Responding to incidents, disclosures and suspicions of child abuse](#)
- [PROTECT: Identify child abuse](#)

SIGNED: _____

DATE: _____