



Belle Vue Primary School

20 Highview Road

North Balwyn 3104

Ph: 9859 6123

Email: belle.vue.ps@edumail.vic.gov.au

PARENT PAYMENT ARRANGEMENTS

Dear Parents/Carers,

Belle Vue Primary School is looking forward to another great year of teaching and learning and would like to advise you of our parent payment arrangements for 2021.

Belle Vue Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Belle Vue Primary School Council will annually review parent payments requested to ensure they are in line with Department of Education & Training guidelines. Charges will be clearly itemized, costed and categorized as Essential Student Learning, Optional Items or Voluntary Financial Contributions.

Parent contribution requests will be made in line with the principles of Educational value; Access, equity and inclusion; Affordability; Engagement and Support; Respect and Confidentiality; Transparency and Accountability

Parent contributions will be requested to assist the school in providing an enhanced teaching and learning program for every student in line with the school priorities.

Financial Support for Families

Belle Vue Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Payment plan e.g. by term or monthly payment.
- Second hand uniform if available
- State Schools Relief support available for uniforms/footwear/calculators/textbooks (via the College Wellbeing Team)
- Local community supports (Wellbeing team can provide further information)

Information regarding support options is available from the general office and will be available on the schools website.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Annette Bruce or Cathy Caminiti

Ph: 03 9859 6123 | Email: belle.vue.ps@education.vic.gov.au

Payment Methods

Parents will be provided with early notification of annual payment requests (a minimum of 6 weeks prior to the commencement of the school year). Reasonable notice will be given for any other payment requests during the year (i.e. excursions).

Parents will be permitted to make payments in instalments, and be provided with various methods of making payment including, cash, cheque, BPay or direct deposit. Parents are able to enter into confidential payment arrangements by contacting the Business Manager (Annette Bruce) on 9859 6123 or annette.bruce@education.vic.gov.au .

Refunds

Refunds can or cannot be arranged for the following reasons:

1. Where the school is charged for the provision of a program or service as a bulk cost and not per head cost, no refund is able to be given.
2. Where a 'per head' fee is charged refunds are able to be given.
3. Where there is a combination of a bulk charge and a 'per head' charge in an excursion e.g. visit to a zoo. Bus charge is bulk cost. Entry fee is per head cost. Only the 'per head' component is able to be refunded.
4. When the student transfers out of the school before the end of the year refund can be provided pro-rata.
5. Refunds will only be given when requested in writing within 21 days from the time of receipt.
6. The Principal will have the capacity to view special circumstances on an individual basis.

For further information on the Department's Parent Payment Policy please see a one page overview on the schools website.

Yours sincerely,

Catherine Caminiti
Principal

Andy Olsen
School Council President

FEE SCHEDULE

Please complete this form and return to the school by Friday 26th February 2021

Essential Items

In order to keep the contributions as low as possible, Belle Vue makes bulk purchases of most classroom supplies. This enables us to purchase at competitive prices and ensures all children in the class will be using identical materials. This covers costs for classroom supplies (pens, pencils, exercise books etc.), Art materials, music and sports equipment, Italian resources, Mathematics, Reading Eggs, coding/robotics equipment. Please contact the office if you require a copy of a book list.

It is expected that all families pay this contribution.

Voluntary Contributions

Belle Vue Primary School continues to welcome your voluntary contributions to support our school.

Curriculum Levy

These funds help support our schools programs such as ICT, Physed (sports carnivals), dictionaries, class sets, photocopied materials, resource materials for other curriculum subjects etc. These class sets are supplied unconditionally to all children for the whole year and we expect your assistance in meeting these costs.

Grounds Maintenance and Development Contribution

These funds are spent on maintaining the oval and synthetic grass and playing areas, as well as on-going grounds maintenance, gardening materials and sweeping.

Building Fund donations (tax deductible)

Building Fund donations fall under strict guidelines from the Australian Taxation Office and the money can only be used for: construction or purchase expenses and associated financing costs, painting and general maintenance of school buildings; building insurance; expenditure on flooring that are fixed to the floor of the school building, and administration costs of the fund, including bank fees, accounting costs and fundraising expenses.

Library Fund donations (tax deductible)

Library Fund donations fall under strict guidelines from the Australian Taxation Office and the money can only be used for purchase of books for our children.

The focus is on purchases of a variety of books, both non-fiction and fiction, that engage children in becoming life-long readers.

School Council and staff are most grateful to our generous parents for the additional support they have provided in assisting with book purchases.

Donations of over \$2.00 to the Building Fund and the Library Fund are tax deductible.

Optional Items

Belle Vue Primary offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. The cost of these excursions will be advised throughout the year.

Parent Payment Charges 2021 – Please return this form once payment has been made

Surname		Grades	
Children's Names			
Essential Student Learning Items		Amount	
Essential Items – It is expected that all families pay this contribution.			Please enter the amount applicable for your child year level.
	PREP	60.80 each child	\$ _____
	GR 1/2	69.93 each child	\$ _____
	Gr 3/4	58.65 each child	\$ _____
	Gr 5/6	64.00 each child	\$ _____
Wellbeing School Diary	Prep – Gr 2	\$11.00 each child	\$ _____
	Gr 3 – Gr 6	\$ 8.50 each child	\$ _____
Robotics/coding		\$50.00 each child	\$ _____
Art, LOTE & Science supplies. Reading eggs, mathematics & Essential Assessment subscriptions		\$75.00 each child	\$ _____
Official Acct – BSB: 063-155 Acct No: 10042733		SUB TOTAL	\$ _____
Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family	Amount
Curriculum Levy – support ICT, class sets, Maths	No	\$75.00	\$ _____
Grounds Allowance	No	\$50.00	\$ _____
Official Acct – BSB: 063-155 Acct No: 10042733		OFFICIAL ACCOUNT TOTAL	\$ _____
Building Fund – Building Fund Acct Building Fund – BSB: 063-155 Acct No: 10081716	Yes	\$100	Building Fund Total \$ _____
Library Fund – Library Fund Acct Library Fund – BSB: 063-155 Acct No: 10081724	Yes	\$100	Library Fund Total \$ _____
School council has established tax-deductible gift recipient status with the Australian Taxation Office for the Building Fund and Library Fund			

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.



Billers Code: 87361 Reference: **See your family statement**

Paid Via – (Please Circle) Cash / Cheque / Direct Deposit / BPay TOTAL _____

CAMPS, SPORTS & EXCURSIONS FUND (CSEF)

Applications for the Governments ‘Camps, Sports and Excursions Fund’ can be accessed via the school’s General Office.

To be eligible for this funding, you need to hold a current Pension or Health Care Card.

PLEASE NOTE: As this funding is means tested, the Parent/Guardian MUST be the holder of the Pension or Health Card. No Medical Health Care cards in the student’s name will be accepted as they will be rejected by the CSEF system.

Please indicate below how you wish these funds to be allocated to your child’s 2020 school costs:

Parent / Guardian Name: _____

I wish the CSEF to be allocated to the 2021 Excursions. The remainder is to be allocated to other sports days such as the Swimming program or Camps. These will be nominated by me on receipt of the permission forms:

Yes Student’s names: _____

Grades: _____

Signed: _____ Date: ____/____/____

Parent Payment Plan Agreement 2021

Student’s Name/s:	
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Step 1: Enter STUDENT’S NAME, TELEPHONE NUMBER. (BLOCK letters please)

Step 2: Arrange meeting with Cathy Caminiti or Annette Bruce prior to the end of Term 1 2021.

I, _____, agree to pay the amount of \$ _____ per month toward my 2021 parent contribution costs until paid in full, by Friday 19th November 2021.

Total Fees for 2021 \$ _____

Signed: _____ (Parent/Guardian) Approved _____ (Business Manager)

Payment Schedule Office Use Only

January	February	March	April	May	June
\$	\$	\$	\$	\$	\$
July	August	September	October	November	December
\$	\$	\$	\$	\$	\$