



PERSONAL PROPERTY POLICY

PURPOSE

To explain Belle Vue Primary School's policy in relation to personal property and to ensure that special or valuable items of personal property are not brought to school.

SCOPE

This policy applies to all school activities, including camps and excursions.

POLICY

Belle Vue Primary School understands that staff and/or students may sometimes like to bring items of personal property to school.

The Department of Education and Training does not have insurance for personal property of staff, students and visitors. Belle Vue Primary School does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities. Damage to personal property brought to school is the responsibility of the owner of that property.

Belle Vue Primary School encourages staff and students not to bring items of value to school, or to obtain appropriate insurance for such items.

If students have an appropriate reason to bring items of value to school, it is the student (and/or parents) responsibility to ask their classroom teacher to store the item securely until the end of the day. The items may then be collected by the student and/or parent.

REVIEW CYCLE

This policy was last updated on 26 July 2019 and is scheduled for review in July 2023.

Ratified by School Council

Date:

Date	Version Number:	Update information	Next Review:
18 July 2019	1.0	Created using DET February 2018 Template	July 2023